



American Samoa Government

Department of Human Resources

JOB ANNOUNCEMENT

OPEN TO THE PUBLIC
DEPARTMENT/DIVISION: AMERICAN SAMOA ENVIRONMENTAL PROTECTION AGENCY

ENVIRONMENTAL SPECIALIST I

Posting Date: January 13, 2023 - Closing Date: February 3, 2023
Serial No.: 005-23 || Announcement No.: 005-23
Permanent Appointment || Pay Grade: GS-12/\$17,673-\$43,022 p.a

GENERAL DESCRIPTION

The Environmental Specialist I (SI) of the Safe Drinking Water Branch - Water Program performs a wide range of technical tasks in the Safe Drinking Water (SW) Branch. Responsibilities include sanitary survey inspection, local water bottling facilities (business) inspections, vending machines and ASPA water system compliance inspections. All inspections require documentations, meetings and reporting. Initiate compliance determinations, for regulatory enforcement as directed by the Safe Drinking Water Branch Manager. Develop and utilize effective communication channels with Public Water providers and businesses on behalf of AS-EPA.

KEY DUTIES & RESPONSIBILITIES

- o Using extensive technical knowledge and experience, conducts sanitary surveys of all Public Water System components including water sources, treatment facilities, distribution systems, finished water storage structures, pump stations and controls.
- o Compile report for the survey (pictures included and recommendations).
- o Initiate Task Force meeting with Public Water System Provider (both directors present)
- o Exhibit findings from survey (power point presentation)
- o Under the supervision of the Safe Drinking Water Branch Manager, ESI monitors public water system reporting, management and operations, and operator compliance with the American Samoa and Federal Safe Drinking Water Regulations.
- o ESI must equip her/himself with all drinking water regulations (both local and federal)
- o Determine regulatory compliance with SDW regulation requirements and initiates enforcement actions including Notice of Violations and Administrative Orders as needed.
- o With the minimal to no supervision, ESI prepares professional reports, memoranda, and correspondence concerning sanitary surveys, compliance determinations, and all other Safe Drinking Water activities.
- o Assist Safe Drinking Water Branch Manager with inspections of newly proposed water and wastewater projects.
- o Conducts Non-Point Source Pollution Prevention compliance monitoring and reconnaissance inspections, and initiates enforcement actions including Citations, Notice of Violations and Administrative Orders as needed.
- o Schedule and attends meetings and conferences with inter-agency officials, government representative, private business operators, and members of the public.
- o Represent the government at conferences, workshops, and off island meetings.

THIS IS AN EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER

Department of Human Resources, A.P Lutali Executive Office Building, Pago Pago, Am. Samoa 96799
Ph: (684) 633-4485 / Email: hr@americansamoa.gov / Fax: (684) 633-1139

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KNOWLEDGE, SKILLS & ABILITY

- o Knowledge and demonstrated work experience in environmental health, environmental science, lab work, biology, ecology, chemistry, hydrology, geology, geography, public facilities management, or environmental engineering.
- o Proficient with field equipment for sampling drinking water and possess a strong working knowledge of the Federal Total Coliform Rule and all new rules pertaining to drinking water. Additional experience in regulatory work, supervision, public speaking, business administration, and/or public education is preferred.
- o Excellent knowledge of word processing applications and spreadsheet programs is required.
- o Excellent verbal and written communication skills in English are required.
- o Proficiency with Samoan language is also desired and beneficial

ACADEMIC & EXPERIENCE REQUIREMENTS

- o Applicant must have a Master's degree in related field from an accredited university plus one (1) year of work related experience OR
- o Bachelors degree in related field from an accredited college or university plus three (3) years of work related experiences, one (1) year at a supervisory level salary will be adjusted according to experience.
- o Salary will be adjusted according to experience.

**Complete information concerning this vacancy
may be obtained from the
Personnel Division of the Department of Human Resources,
or please contact the Recruitment unit at 633-4485 / 633-4000.**

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